

CALL TO ORDER

Mayor Paul Helenberg called the January 27, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present: Art Lee, Lee Kessler, Earl Queen, Paul Simonsen, and Ellen Rose.

Also present: Librarian Vicki Selander, Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carrie Cuttonaro.

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Kessler to approve the agenda as presented. Motion carried by roll call vote, unanimous 'Aye'.

BUSINESS FROM THE FLOOR

None

DEPARTMENT REPORTS

Police Chief Scott Neves

-we are in week three of the Police Reserve Academy that the Castle Rock Police Department is hosting. We have students from Mossyrock, Chehalis and Castle Rock. We estimate the ending period will be sometime in the summer, as it is about six months of training. We have two reserves that will join the force sometime in the summer.

-following Battalion Chief Zainfeld's suicide, all the law enforcement agencies and fire agencies in Cowlitz County have been putting together a peer support group. I have attended several meetings and tomorrow we meet with CWCOG to try and find funding sources.

-working with the traffic safety task force on "Safety City"; a program that focuses on first graders. There will be five stations: school bus safety, water safety, pedestrian crossing, railroad crossing, and recognition of pedestrian signs. It will be held February 18 – 21 at the Cowlitz County Fairgrounds. 980 first graders are planned to be in attendance, located across Cowlitz and Wahkiakum counties.

-Castle Rock Police Department Awards Social is February 2 at 2:00. Event will be held at the Castle Rock Christian Church.

-celebrated anniversaries: 1 Year - Reserve Officer Williamson; 10 Years – Reserve Officer John Musso.

-will be attending regional department of emergency management training 2/12 & 2/13 for evacuation and re-entry for regional disasters.

Public Works Director Dave Vorse

-reviewed the annual report outlining completed projects for 2019 and proposed projects for 2020 for the Public Works Department. He noted there were 139 projects, of which 102 were completed and 37 are in progress. There are 135 projects currently proposed in 2020. Mayor Helenberg thanked the Public Works Department for all the work they do and that it is appreciated.

Council and Ad Hoc Committees

Mayor Helenberg

-attended CEDC meeting last week and CWCOG meeting. At the executive board meeting at CWCOG, we discussed funding for the peer support group Chief Neves reported earlier.

-CEDC meeting discussions: methanol plant in Kalama, JH Kelly discussed a 2 billion dollar project that would have built a refinery to turn cooking oil into a renewable energy. The company decided working with the State of Washington was too difficult and moved the entire project to Louisiana. They will be able to build in one year instead of ten.

CRCDA Representative Nancy Chennault (via Mayor Helenberg)
-Blooms Team is busy with dirt, plants and baskets

CONSENT AGENDA

Meeting Minutes & Invoices

1. Approve the minutes of the January 13, 2020 Regular Council Meeting.
2. Approve the December 2019 Open Period invoices as described in the Fund Transaction Summary Report, in the amount of \$9,767.26.

Councilmember Queen made a motion, seconded by Kessler to approve the Consent Agenda.
Motion carried by roll call vote, unanimous 'Aye'.

OLD BUSINESS

1. Councilmember Kessler made a motion, seconded by Rose to approve Ordinance No. 2020-01, an ordinance of the City of Castle Rock, Washington repealing Chapter 5.08 on Ambulance Service Rates, on second reading. Motion carried by roll call vote, unanimous 'Aye'.

NEW BUSINESS

1. Councilmember Queen made a motion, seconded by Rose to approve purchase of printing materials for the annual Clean-up Day event, not to exceed \$500. Motion carried by roll call vote, unanimous 'Aye'.
2. Public Works Director Dave Vorse stated that we had budgeted \$86,000 from the TBD for the chip seal program for Green Acres Dr, Green Acres Way, Mosier Rd, Fair Lane, Larsen Lane and an overlay on Pleasant Hill Rd. Discussions with Cowlitz County revealed pre-treatment prior to the overlay is necessary. In the road's current condition, it does not qualify for state funding. The condition must improve in order to qualify for future funding. Additionally, this increase request would pay for the Boat Launch Driveway and Chip Seal for the Parking Lot, which would be reimbursed 100% by NCRA. Total increase is \$32,000, for a total of \$118,000.

Councilmember Queen made a motion, seconded by Rose to approve the additional \$32,000 from the TBD for the increased cost on Pleasant Hill Rd, and added Boat Launch Driveway and Chip Seal for the Parking Lot, both to be 100% reimbursed by NCRA. Motion carried by roll call vote, unanimous 'Aye'.

3. Public Works Director Dave Vorse stated an additional \$3,000 from the TBD is necessary to purchase sign posts and anchors. Signs are in stock, however the sign posts were not adequately counted and we are short about 20, including the anchors. This increase brings the total from the TBD to \$121,000.

Councilmember Kessler made a motion, seconded by Queen to approve the additional \$3,000 from the TBD for the increased cost to purchase signs, posts and equipment. Motion carried by roll call vote, unanimous 'Aye'.

4. Councilmembers reviewed the Bid Tab Results for the Powell Rd. Water Main Liner Project. Two bids were received and the low bidder was Insta-Pipe Inc., of Tumwater, WA in the amount of \$137,436.38 including WA State sales tax. The second bid was \$145,530.00. Engineer's estimate was \$162,454.60. City Engineer Tom Gower recommended awarding the contract to Insta-Pipe Inc. Councilmember Kessler made a motion, seconded by Queen to award the Powell Rd. Water Main Liner Project to Insta-Pipe Inc., of Tumwater, WA, in the amount of \$137,436.38, including WA State sales tax.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 7:46 PM.



Clerk-Treasurer Carie Cuttonaro



Mayor Paul Helenberg